ESA-SfE Exchange Award

Application form

**Dates relevant to the Award**

Application opens: 1 July 2024

Application deadline: 1 August 2024

Application outcomes will be announced in October 2024

ESA conference dates: 26-29 November 2023, Brisbane, Australia

SfE conference dates: 10 - 12 March 2025, Harrogate, UK

**Conditions of Award**

The purpose of this Exchange Award is to foster the development of collaborative research projects by enabling members of ESA and SfE to visit overseas researchers to initiate further studies. The award provides subsistence and travel costs associated with undertaking a research-led placement, typically of around 4 weeks, in an overseas institution (hospital, university department, research institute or other approved facility) in Australia or the UK, which coincides with attendance of the annual scientific meeting in the host country (either ESA or SfE annual meeting). The planned overseas research project must relate to an area of endocrinology.

Within 3 months of completing the research placement, a full report of the impact of the Award is to be submitted to ESA/SfE via the ESA/SfE secretariat, with copies of any publications and abstracts included. A short article will be submitted for inclusion in Societies member newsletters (The Endocrinologist, UK; ESA News, Australia)

The Award will total $AU7000 / £4000 to contribute to the cost of flights, visas, accommodation, and any necessary transfer of materials between home and host labs.

**Eligibility**

At the time of the application, the applicant must:

Be a member of ESA or SfE, and have been so for at least 12 months and remain so during the Award.

Be within 15 years (full-time equivalent) of a higher qualification (PhD, MD, FRACP/MRCP).

Be able to present an existing body of research at the Annual Scientific Meeting of the ESA or SfE in the year of Award acceptance, putting the research visit in context.

Have ethics approval if appropriate by the time of Award commencement (evidence of ethics approval required)

A successful applicant cannot reapply for this Award.

Please use Calibri font, size 11, throughout the application form.

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| Your details | |
| Applicant Name [title, first name, last name]  Please enter your full name |  |
| Membership number (SfE applicants only)  Your membership number can be found on all correspondence to you |  |
| Membership category (SfE applicants only)  Your membership category can be found on all correspondence to you |  |
| Current position  Please briefly describe your current position and give an indication of how long you have been in that role (50 words max) |  |
| What is your professional address?  Department, institution and town/city |  |
| Work telephone number |  |
| Please enter your preferred contact number if different |  |
| Work email address |  |
| Please enter your preferred email address if different |  |

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| Proposal |
| Title  Full title of your proposal  Short title  For use in promotions  Key words  Please provide up to six keywords to assist with Grant Panel review and promotion  Please provide an abstract summarizing your body of research.  This will be the subject of your presentation at the host Society conference. Note this talk will likely be given before you have reaped the benefits of your research visit.  Maximum of 300 words  Please add your proposal description and justification below.  This is a competitive grant so please be as specific as possible. Please do include a clear and concise description of the project hypothesis, objectives, experimental design, project deliverables and justification. The inclusion of preliminary data, as proof of concept, is encouraged wherever possible.  Please expand the space as necessary.  Maximum of 700 words  Please explain the benefit of this travel exchange to the applicant  If necessary, please use this space to include details of any mitigating circumstances that you would like to be considered (e.g. career breaks, change of field etc.)  Maximum of 300 words  Please describe the benefit of the travel exchange to the field of endocrinology and the endocrine community  Maximum of 300 words  Please explain how you would complete the necessary overseas research component within timeframe of the Award (e.g. provide a timeline, past evidence of research completion, etc.)  Max 300 words  Please attach a letter from the relevant human and/or animal ethics committee confirming approval for the proposed project (if applicable). The ethics approval may be pending at the time of application, but the scholarship will not be awarded until a certificate of ethics approval is provided to the ESA/SfE secretariat, if required.  Please attach a supporting letter from your Head of Department (max 1 A4 pages).  Please attach a supporting letter from overseas research host and include details on availability of suitable facilities and scientific support to undertake the planned overseas project (max 1 A4 pages). |

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| Costs |
| Please provide an itemised breakdown list of costs and justification of the fund allocated ($AU7000 / £4000)  Please confirm that you do not have current funding for the Exchange visit. If you apply for another travel fellowship at the same time as the Exchange Award, the application should be declared. The ESA-SfE Exchange Award cannot be used at the same time as other similar exchange awards. |

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| Curriculum Vitae (covering the past 10 years full time equivalent, max 2 pages) |
| Please give details of your qualifications and the year in which they were awarded.  Please give details of your current and past job(s)/position(s) in the last 10 years (most recent first, please include dates from and to, job/position title, institution and 50 word maximum summary of role ) |
| Please provide a summary of your publications (total number, number as first author, number as senior author, % in Q1 journals), and list the top 5 publications with a brief statement of impact  Please list your research grants and awards (last 10 years)  Please describe your professional contribution  Please provide a record of student supervision  Provide other information that you think is relevant to the current award |

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| Career disruption |
| Please provide a statement of career interruptions (max 100 words) |

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| Head of Department details | |
| Title |  |
| First Name |  |
| Last Name |  |
| Professional address  Department, institution and town/city |  |
| Work email address |  |
| Work telephone number |  |

|  |  |
| --- | --- |
| Host details | |
| Title |  |
| First Name |  |
| Last Name |  |
| Professional address  Department, institution and town/city |  |
| Work email address |  |
| Work telephone number |  |

NOTE: Incomplete applications will not be considered

SfE applicants: Please email this form to [awards@endocrinology.org](mailto:awards@endocrinology.org)

ESA applicants: Please submit your application using the link on the ESA website <https://www.endocrinesociety.org.au/>

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| Declaration |
| Please confirm that the use of the funding will conform to all relevant approvals (e.g. legal, ethical, biosafety, Home Office)  Yes/no  What approvals do you have in place or are you applying for? Please give details (e.g. legal, ethical, biosafety, Home Office)  Please list all current approvals and those you intend to apply for. Give reference numbers if applicable.  Have you been awarded this grant before?  Yes/no  Please confirm that your position will outlast the finish date of the grant you are applying for?  Yes/no  Do you consent to the Society storing your submitted data for the application process?  Yes/no  In order to evaluate your application, the data that you submit via this form will be shared with the Selection Panel, relevant Society members and staff working for the Society for Endocrinology and Endocrine Society of Australia. We will store your data securely and only authorized personnel will be able to access it. If your application is unsuccessful we will delete your application data from our systems one year from the deadline for this Award. If your application is successful, we will hold your application data for 7 years in order to administer the Award and subsequent impact reporting. |

I declare that the information submitted in this grant application is true and that I understand the terms and conditions of this Award.

Applicant name

Applicant Signature

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| Head of Department Verification [please confirm your response below]: |
| Yes – I confirm that I am the applicant’s Head of Department and I approve the above application.  No – I am not the applicant’s Head of Department and/or I do not approve the above application  Name  Signature |